

RCMCA Board Meeting Minutes

Tuesday, March 10, 2020 from 6:30–8:30

5611 Hogenhill Terrace

Call to Order: 6:36 pm, Present: Rita, Saied, Yinon, Felicia, Heather (Bill, Mark)

Approval of minutes from last board meeting **Approved 4-0-1**

Homeowner statements

- Each community member will have two minutes to bring an issue to the board from the agenda or independent of the agenda. This will be timed. Another member may yield his/her time to another speaker.
- Upon board's vote - if the issue is an emergency - a board member will be assigned to investigate the issue and will give a progress report back to the board and the member within 48hrs
- If the issue is not an emergency - the issue will be referred to the next meeting agenda.

Letter from Andrew Hatziyannis about recycling – **letter was received and recycling truck seems to be coming later on Saturday pick-ups**

Rats are getting into trash cans. We should send an email asking residents to check their garbage cans for holes and make sure they are secured.

Send a spring check list to residents which includes gutter cleaning.

Draft a letter about picking up after dogs and include renters. Felicia will draft.

Treasurer Report

- How much money is in the bank account - ********* review a copy of the latest bank statement
- Discussion of possible Money Market account

Other Board Items/actions to report?

- Certification of Insurance request **-ask Jerome if this is his letter.**
- DHCA email – **appt.? date needed? We should have an Excel Spreadsheet which indicates homes with renters.**
- **Tree Montgomery should be coming soon but we don't have a date.**

Landscaping - Were debris piles removed (1 by Baltimore Road and one behind 5611). What should we do with the leftover wood chips? Can we ensure that the landscapers are prescheduled to do weeding/planting in April, July and September? **We will wait until mid-April to get rid of wood chip piles. Rita and Yinon will buy flowers for planting- Dahlias, Pansies but do not spend more than \$400.**

Schedule June Annual Meeting –

What projects for next fiscal year? Parking bays?

\$3000 for actual landscaping.

Lighting

June 13, 2020 as date 1:00-3:00 pm. Rita will book room at Bauer.

Discuss process for elections - The process needs to start 60 days before the election.

Advertise 2 offices are open- at large and vice president

Nomination form needs to be distributed

Proxy form needs to be updated so it reflects specific vote.

Budget needs to be drafted and then approved.

Work session to develop process for "approving" resident landscape projects/beautification projects on HOA property. -tabled

Update on the dumpster- review and approve letter to resident – letter approved and will be delivered.

Taxes - What documentation/taxes are due in April? Other documentation is needed to keep the community in "good standing." What support does the Treasurer need to successfully complete filings if anything? Insurance, taxes, and county fee

Schedule Spring Walk-through

Make calendar for what to do when and for SOPs

8:01 pm adjournment