

RCMCA Board Meeting Minutes
Tuesday March 12, 2019 from 6:30–8:30
5635 Hogenhill Terrace

Call to Order 6:40 pm

Meeting was audio recorded

Present: Saied, Yinon, Rita, Heather Felicia, Bill

Approval of minutes from last meeting **Approved 5-0**

Homeowner statements

- Each community member will have two minutes to bring an issue to the board from the agenda or independent of the agenda. This will be timed. Another member may yield his\her time to another speaker.
- Upon board's vote - If the issue is an emergency - a board member will be assigned to investigate the issue and will give a progress report back to the board and the member within 48hrs
- If the issue is not an emergency - the issue will be referred to the next meeting agenda.

Treasurer Report

- How much money is in the bank account – review a copy of the latest bank statement
treasurer provided information on spreadsheet
\$***** total, ***** in Money market
- Budget review
Feedback was given on draft budget, and given to Rita and Bill to update. Fiscal year will be July 1- June 30.

Other Board Items/actions to report

- Website **still in progress**
- Concrete Coordination is still needed. **A notice will be sent out to residents with update. See end for notice draft.**
- Update on tree assessment specialist investigations – **Heather will get a price quote from a specialist she knows.**
- Walk through letters – finished, need to be delivered. **Addresses for non-resident owners need to be compiled.**

Address Homeowner issue emails

- Update on Mr. Philips inquiry – **no response from owner, matter now closed.**
- Discuss compost inquiry about 5600 Hogenhill – **homeowner was contacted and says will remedy the situation presently.**

Discuss Landscaping Contract Options – **a motion was made, seconded and passed 5-0 to contract Stars of the Lawn as RCMCA's landscaper for the next year.**

Notice to community that the county is in charge of snow removal.

Develop yearly events calendar

Renew contracts, revisit vendors – January

Newsletters – March and September

Walk-throughs March and November

Capital Projects- April

Taxes – April

Budget Development –May

Dues Letters – June

Annual Meeting – June

Dues – July 31

Picnic - ???

Neighborhood Clean-up August and ???

Insurance – October

Halloween – October

Election timeline develop

Brainstorm work plan - What items/issues does the board want to take on this year - **tabled**

New Business

Notice to residents about concrete work- draft

Work will take place in April/May

There will be a 24-hour notice of work

White arrows and marks indicate where work will be done.

It will take 2-3 days to complete and is dependent on weather conditions

Cars **MUST** be moved out of spaces for at least 24 hours.

More specifics to come.