

RCMCA Board Meeting Minutes
Tuesday June 11, 2019 from 6:30–8:30
5635 Hogenhill Terrace

Call to Order 6:39 pm. All board members present.

Approval of minutes from last meeting – approved 5-0

Homeowner statements - None

- Each community member will have two minutes to bring an issue to the board from the agenda or independent of the agenda. This will be timed. Another member may yield his\her time to another speaker.
- Upon board's vote - If the issue is an emergency - a board member will be assigned to investigate the issue and will give a progress report back to the board and the member within 48hrs
- If the issue is not an emergency - the issue will be referred to the next meeting agenda.

Treasurer Report

- How much money is in the bank account - review a copy of the latest bank statement – statement was not available yet, Rita will send via email, paid Stars of the Lawn for May service.
- Budget review – see handout
- Dues – letter written and should be delivered by June 30. Dues paid by July 31 then follow last year's procedure. Need master spreadsheet for correct addresses.

Other Board Items/actions to report

- Update on Website - set date to populate documents before the annual meeting – on website will be submission form, by-laws, architectural guidelines, calendar, minutes, and welcome letter.

Address Homeowner issue emails/requests.

- Parking Issues - Discuss notice

Review Landscaping plan for hillside in preparation of Annual Meeting – Tree walk-through is in mid-June. Still deciding what to plant on hill. Heather will bring a native plant list.

Finalize Draft Annual Meeting Agenda/Discuss Meeting set-up – Agenda good, be sure to announce about CCOC services.

New Business