

RCMCA Board Meeting Minutes

September 11, 2018 from 6:30 –7:30

5630 Hogenhill Terrace

Call to Order: 6:38 pm

Board present: Rita, Janice, Yinon, Heather, Felicia

Community members present: Ilene, Gail, Saied, Bill

Approval of minutes from last three meetings: Janice will send suggestions to Felicia for August 21, 2018 minutes. Approval of all minutes tabled to next meeting. Board members will from now on read minutes and give feedback before each meeting as to expedite the approval process during meetings.

Overview of Meeting Ground Rules: Acknowledgements from homeowners will be at the beginning of meetings, discussions will take place during the agenda item or will be set as new business. General business of the board will continue with little or no interruptions from general members.

Acknowledgement of homeowners present:

Terri Hickman (not present): suggests stepping stones or something similar in the grassy area to be made upon conclusion of concrete repairs.

Gail: landscaping (lack of) between the two rows of houses has erosion is unsightly.

Ilene: sidewalk up near 5600 does not appear to need repair and suggests holding off on that section.

Saied: requested a budget

Treasurer Report: No new collection of dues.

Discussion amount of money RCMCA can allocate to sidewalk and asphalt repair and contract for Olney

Masonry:

Janice presented a worksheet showing feasibility of expenditure and to highlight that spending cannot continue like this every year.

Approved the spending limit for concrete and sidewalk work at \$15,265.

Board will research contract format by 9-21-18.

Contract will be submitted to Olney Masonry by October 2, 2018.

We want to move quickly so we can schedule logistics of work and impact to community.

By 9-18-18 everyone will assess the sidewalk area at the top of Hogenhill.

Motion to repair sidewalk by Terri instead of remove it passes.

Board will look at ramp area and discuss further at next meeting.

Question: Once we sign contract, how long until work begins?

Final walk-through with Olney Masonry needed before work begins.

Discussion of Delinquency Maryland Department of Assessment and Taxation issue: RCMCA was notified by Suntrust that there is a delinquency in our filing status. A fee of \$100 must be paid and the forms must be updated. Rita and Janice will complete the necessary paperwork.

A Master Calendar for the current and future Boards was suggested.

Discuss Landscaping Work Needed for Community:

Board members will look at scope of work for landscaping/new landscaping contract

Board will identify 3 contractors to get quotes from: give names to Yinon.

Next Meeting: October 9, 2018 at 6:30 pm. Location TBA.