

RCMCA Board Meeting Minutes

Tuesday November 13, 2018 from 6:30 –8:15

5611 Hogenhill Terrace

Call to Order 6:33 pm

Approval of minutes from last meeting meetings

Minutes approved with one change

Homeowner statements

- Each community member will have two minutes to bring an issue to the board. This will be timed. Another member may yield his/her time to another speaker.
- Upon board's vote - If the issue is an emergency - a board member will be assigned to investigate the issue and will give a progress report back to the board and the member within 48hrs
- If the issue is not an emergency - the issue will be referred to the next board meeting' agenda.

One question about asphalt but would be addressed later in agenda

Treasurer Report

- How much money is in the bank account,
- What funds are allocated,
- How much money was received (and source), and
- how much money was paid (and payees).
- In addition a copy of the latest bank statement will be supplied to the board members.

Dual signatory is Rita and Heather. Decision about CD which is just sitting needs to be made. Vanguard Prime 2.3%??? What about online banking? At next meeting we will look through all statements.

Other Board Items/actions to report

- Website Heather and Yinon will work on this and report in January.
- Concrete/Asphalt work A walk-through happened and work to be done was prioritized including handicap ramp and areas of patch. Work is postponed until April because of cold weather. We want to get a date on the calendar as to when work will start and a list of homeowners who are requesting their own work.

Appoint a New Board Member

- Any homeowners who would like to be appointed to the board will have time to tell the board why. Saeid Saeidian interested.

- Board to appoint new member Motion to appoint Saeid made and seconded. Vote taken and Saeid appointed to Board 4-0.

Board Position Selection

- Board members will agree on who should hold the office of President, Vice president, Secretary, Treasurer and At-Large. President - Heather, Vice-president - Yinon, Treasury- Rita, Secretary - Felicia, At-large- Saeid

Address Homeowner issue emails.

- *****- reimbursement of fees Motion to take on legal fees that ***** incurred made and seconded. Vote to approve 5-0. \$900 was HOA fees and \$60 was legal fees.
- ***** - multiple issues refer to email If the Board at the time in good faith applied a policy and interpreted it then what does the current board need to do? Ask legal advice about the statute of limitations and clarification to responsibility. Table further decisions.
- Dog Poop pick up issue Yinon and Saeid will talk to residents at 5607. If still no resolution then an official letter will be sent from the board.

Next steps to establish a new landscaping contract

- Identify team to interview potential landscape companies
- Review draft scope of work and finalize requirements
- Identify next steps and schedule

For the next meeting come up with suggestions for items to be included in a contract. Should a landscaping committee be formed? Possible members to include Kim, Rita, Gail, Clara, Joe. A mowing contract could be extended to residents at \$15 per yard. We need to find the best value. It was discussed and decided that Bill Messett would not be invited to a board meeting.

New Business

Annual calendar first additions to include:

Elections
 Bills
 Walk through
 SOP
 Position selections
 HOA fees due
 Etc.

Adjournment 8:13 pm